

**Total Building Control**  
**Unit 2, Wansdyke Business Centre**  
**Oldfield Lane, Bath, BA 2 3LY**

Job Reference Number:

Date:

Total Building Control Approved Inspector Services  
 Unit 8 (1st Flr), Langdon House, Langdon Rd, Waterside, Swansea, SA1 8QY

**BUILDING REGULATIONS APPLICATION**

**PROJECT LOCATION**

Address:

Postcode:

**PROJECT DESCRIPTION**

Description:

To provide:

**APPLICANTS DETAILS**

**AGENTS DETAILS**

Name:

Name:

Address:

Address:

Postcode:

Postcode:

Tel No:

Tel No:

**PERSON TO WHOM FEE ACCOUNT TO BE SENT**

Name:

Address:

Plan Check Please Circle

YES

NO

**FEE DETAILS**

**ESTIMATED COST OF PROJECT**

£

**BUILDING CONTROL FEES:**

£

VAT

TOTAL

£

VAT

TOTAL

**AUTHORISATION OF SERVICE**

Signature

Name

As the agent I confirm that I have the clients authorisation to make this application on their behalf

To obtain fee quote, please telephone

**Tel: 01225 789307**

- 1 The full Building Control fee is to be submitted with the application
- 2 This form should be accompanied by a copy of the relevant plans (including site plan) and particulars. If you cannot provide a site plan with the application we can provide one at an additional fee of £15 inclusive
- 3 If the project involves a designated building and consultation with the Fire Authority is required, two additional sets of fire safety drawings are to be provided.
- 4 My responsibilities as the Building Control Body on the project are to ensure that the requirements of the Building Regulations 2002 are met.

**Important Notes**

- 1 **You must allow 5 working days from submission of the initial notice to the relevant Local Authority before commencement of work (10 working days from receipt of application to Total Building Control)**
- 2 **You are advised not to commence building works until we have received confirmation from the local sewerage Utility that no sewers are affected by the development.**
- 3 **Please inform TBC Ltd at the various construction stages for inspection of works (see inspection notification framework attached)**
- 4 **Please inform TBC Ltd ASAP when the works are complete. A final inspection, full payment and an electrical certificate (where necessary) are required before a completion certificate will be issued**

Telephone: 01225 789 307

Fax 01225 460737